



Union High School District

MINUTES

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SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
SPECIAL EDUCATION TASK FORCE

MEETING

WEDNESDAY, MARCH 14, 2018  
9:45 AM – 2:15 PM

PACIFIC TRAILS MIDDLE SCHOOL  
5975 VILLAGE CENTER LOOP ROAD, SAN DIEGO, CA 92130

The Special Education Task Force of the San Dieguito Union High School District held a meeting on Wednesday, March 14, 2018, at the above location.

Attendance / Committee:

Parent Representatives: Sophy Chaffee, Nancy Lazerson, Kent McIntyre, Karen Rusnak, *Lisa Shulman (Absent)*

NCCSE CAC Representatives: Julie Law-Cheeseman, Amy Flicker, JoAnne Stress

Certificated Staff (Special Education): Liz Dargan (Academic Support at TPHS), Diane Dekker (Learning Center at EWMS), Paula Goodfellow (Speech and Language Pathologist, Elizabeth Marshall (Academic Support at TPHS), Kellie Maul (Functional Life Skills at OCMS)

Certificated Staff (General Education): Duncan Brown (Counselor at SDHSA), Erin Charnow (Math at LCC), Matt Livingston (Science at TPHS), Roxzana Sudo (English at TPHS), Mark VanOver (Social Science at CCA)

Workability: *Nathan Molina (Transition Services Coordinator) (Absent)*

Classified Support: Elizabeth DelVal (Workability / TPP)

Administrators: Rob Coppo (Principal, TPHS), Cara Dolnik (Principal, CVMS), Tiffany Hazlewood (Program Supervisor, District Office), Jeremy Meadows (Assistant Principal, LCC), Brieahna Weatherford (Principal, OCMS)

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Attendance / Project Lead:

Mark Miller, Associate Superintendent, Administrative Services  
Meredith Wadley, Director of School and Student Services

Maureen O'Leary Burness, Facilitator  
Lesley Rhodes, Executive Assistant, Educational/Administrative Services, Recording Secretary

Attendance / SDUHSD Superintendent:

Eric Dill

1. CALL TO ORDER

Maureen O'Leary Burness called the meeting to order at 9:55 a.m.

**INFORMATION ITEMS**

2. WELCOME

Ms. O'Leary Burness welcomed the group and reviewed the meeting agenda.

3. APPROVAL OF REVISED MINUTES / JANUARY 17, 2018 SPECIAL EDUCATION TASK FORCE MEETING

Motion by Nancy Lazerson, second by Kellie Maul, to revise the minutes of the January 17, 2018 Special Education Task Force Meeting, to include the common goal areas under consideration. Motion carried unanimously.

4. APPROVAL OF MINUTES / FEBRUARY 13, 2018 SPECIAL EDUCATION TASK FORCE MEETING

Motion by Liz Marshall, second by Nancy Lazerson, to approve the minutes of the February 13, 2018 Special Education Task Force Meeting. Motion carried unanimously.

5. SPECIAL EDUCATION UPDATE: FEEDER DISTRICT TRANSITION MEETINGS: MEREDITH WADLEY

Meredith Wadley, Director of School and Student Services provided an update on the feeder schools to SDUHSD transition meetings and presented a draft of a brochure that can be used at transition meetings.

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## 6. REVIEW OF DRAFT GOALS – CONSENSUS PROCESS: MAUREEN O’LEARY BURNES

Ms. O’Leary Burness facilitated the process of reviewing and revising the common goal areas stakeholders identified at the last Task Force meeting. The common goal areas included:

1. Communication
2. Transitions
3. Curriculum and Instruction
4. College and Career Readiness
5. Data
6. Meaningful Student Involvement/Inclusion
7. Staffing and Professional Development
8. Evidenced Based Practices

## 7. ELECTIVE COURSES DISCUSSION

Dr. Michael Grove, Associate Superintendent for Educational Services, discussed questions raised by the Task Force during previous meetings, related to curriculum and instruction, professional development, and elective course development.

## 8. LUNCH BREAK

Ms. O’Leary Burness convened the meeting at 12:15 p.m.

Ms. O’Leary Burness reconvened the meeting at 12:40 p.m.

## 9. GROUP ACTIVITY: REVIEW AND REVISE DRAFT STRATEGIC PLAN, CONTINUED

Ms. O’Leary Burness facilitated the development of the final draft of the common goal areas, and briefed the group about the next steps in the process, drafting action steps for each goal and subsequently reaching consensus on a draft of the strategic plan.

## 10. PUBLIC COMMENTS

There were no public comments.

## 11. ADDITIONAL DATA POINTS OR RESOURCES NEEDED

Ms. O’Leary Burness closed the meeting by asking the group the following three questions to ponder and to then deliver feedback for future agenda development:

- a. What data points do we still need to explore?
- b. What else, generally, do you need to do your work?
- c. What questions do you have?

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12. ADJOURNMENT

The meeting was adjourned at 2:15 p.m.

Maureen O'Leary Burness  
Maureen O'Leary Burness, Position (Facilitator )

4/18/18  
Date

Mark Miller  
Mark Miller (Associate Superintendent)

4/18/18  
Date